



REGISTRATION FORM FOR CLASSES AT BELLE LEVINE ART CENTER

Print out, complete form, and send by US mail only.



Student's Name _____

Home Address _____

City _____ State _____ Zip _____

If under 18, age of participant _____ Parent's name _____

Telephone (h) _____ (w) _____

Cell Phone _____

Emergency name & phone # _____

E-mail address _____

I am a member of the Putnam Arts Council. Please apply my discount.

I would like to become a member (see membership).

Course	Day/Hour	Fee
1. _____		
2. _____		
3. _____		

Make checks payable to
PUTNAM ARTS COUNCIL
P.O. Box 156
Mahopac, NY. 10541

Total tuition fees	\$ _____
Membership to PAC	\$ _____
Amount enclosed	\$ _____

TO REGISTER: Registration can be made by mail, phone or in person. We accept checks, money orders, cash MC and Visa. Charge cards can be taken by mail, phone or in person. Call us at (845) 803-8622 or drop by during office hours Tues. - Fri. 10-4.

Visa or MC Number _____ Exp. Date _____

**PLEASE PRINT THIS FORM AND MAIL TO THE PUTNAM ARTS COUNCIL WITH YOUR CLASS FEE(S).
We cannot accept registration through e-mail. Thank you.**

REFUND AND CLOSING POLICY:

REFUND: A 100% refund will be granted prior to the first class (minus a \$20 administration fee). **NO REFUNDS WILL BE GRANTED AFTER THE FIRST CLASS MEETING.** Full refunds are issued for classes cancelled by the Putnam Arts Council (with no administration fee charged).

CLOSINGS: It is the policy of the Putnam Arts Council to cancel **the daytime and after-school classes** if the Mahopac Schools are closed due to inclement weather. Listen to WHUD (100.7 FM) or go to www.WHUD.com and click "storm center" or go to www.mahopac.k12.ny.us for school closing information. (Note that sometimes they change from "2 hour delay" to "closed" later in the morning). **Night and Saturday classes** will be handled on an individual basis according to conditions. If cancelled we will put it on WHUD and students will also receive a phone call from the instructor.

I have read, and understand, the refund and closing policies of the Putnam Arts Council.

Signature

Date

SURVEY: Please tell us how you FIRST learned about the Art Center and its programs. This is important to us so that we can improve our outreach to new students. Thank you for your answer. _____
